**Student Affairs Learning Outcomes Assessment Plan Template – Department/Unit**University of Illinois at Urbana-Champaign

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| **Student Affairs Department** |  |
| **Unit (if needed)** |  |
| **Contact Name:** |  |
| **Contact Email:** |  |
| **Date Completed:** |  |

**Step 1. Target Student Audience – This Assessment Plan is for: *(Select One)***

🞏 Students who use programs, services, or other experiences offered by the Student Affairs Department/Unit
🞏 Student Employees of the Student Affairs Department/Unit

**Step 2. Department Student Learning Outcomes for [Enter Student Affairs Department/Unit Name]**

List all department/unit-wide student learning outcomes for your target student audience. When writing learning outcomes, use clear and specific [verbs](https://www.fractuslearning.com/blooms-taxonomy-verbs-free-chart/). Avoid verbs that are general such as “learn”. Consider your program and what is reasonable to achieve in the timeframe. Consider [Blooms Taxonomy](https://citl.illinois.edu/citl-101/teaching-learning/resources/teaching-across-modalities/teaching-tips-articles/teaching-tips/2020/09/15/bloom-s-taxonomy-the-cognitive-dimension) or [Krathwohl’s Affective Domain](https://global.indiana.edu/documents/Learning-Taxonomy-Affective.pdf) as you write learning outcomes.

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| **Format for Writing Learning Outcomes** |
| **Intended Learner** |  | **Action Verb** | **Program/Service** |  | **Action verb** | **Intended Outcome** |
|  | who |  |  | will be able to  |  |  |
| **Examples** |
| Undergraduate students | who | participate  | in pre-health career counseling | will be able to | List | Courses needed for admission to health profession schools |
| Students | who | participate  | in Integrity  | will be able to | Differentiate | An ethical dilemma from a moral temptation |
| Students | who | attend | Inbound | will be able to | identify | Three campus resources. |
| Students  | who | complete | Conéctate | will have an | increased | sense of belonging to Illinois |

List your department learning outcomes here

1.
2.
3.
4.
5.

**Step 3. Acknowledge Connections**

Using the table below, link the Student Learning Outcomes for your Student Affairs Department/Unit to:

* The Student Affairs Strategic Plan
* The Campus-Wide Student Learning Outcomes
* Other relevant documents and resources that are meaningful to your office

Additional rows may be added as necessary.

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| **SA Dept/Unit SLO** | [**SA Strategic Plan Initiatives**](http://publish.illinois.edu/sastrategicplan/files/2021/05/2021-2026-Student-Affairs-Strategic-Plan.pdf) | [**Campus-Wide SLO**](https://provost.illinois.edu/assessment/learning-outcomes-assessment/illinois-student-learning-outcomes/) | **Key Performance Metrics *(if applicable)*** | **Other (please specify:)** |
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**Step 4. Reflect on Past Student Learning Outcomes Assessments**

Briefly describe the student learning outcomes assessment projects that your Student Affairs Department/Unit has carried out (formally or informally) in the past 2 years, including the: (a) program/service name, (b) what learning outcomes were assessed, and (c) when the assessment was conduction, and (d) what you learned that may guide future learning outcomes assessments. (Reflections may be brief, e.g., 1-3 paragraphs)

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**Step 5. Learning Outcome Assessment Planning**

**What do you want to know about student learning in the programs, services, and experiences offered by your student affairs department/unit?** Looking at your department/unit-level student learning outcomes, write at ***least three questions*** you would like to pursue to learn more about student learning at the department/unit-level. Describe what information you need to answer the questions and the timeline it would take you to answer the question. While not every learning outcome needs to be assessed every year, the aim should be to assess them over a **3-5 year period**. The expectation is for some assessment work to take place every year, such as collecting evidence, interpreting evidence, or implementing changes. Add more rows if needed.

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| **Program, Service, or Experience** |  |
|  | Question(s) |  |
|  | Which department learning outcomes is this question aligned with? |  |
|  | What methods are you using to assess the question? *(e.g. survey, interviews, data mining, portfolios)* |  |
|  | Timeline |  |
|  | Additional Information |  |
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|  | Additional Information |  |