

UNIVERSITY OF ILLINOIS • URBANA-CHAMPAIGN
RECOMMENDATION FOR SPECIALIZED FACULTY PROMOTION

Date _____

<i>Please indicate the applicable appointment track:</i>	
Teaching professor track	<input type="checkbox"/>
Research professor track	<input type="checkbox"/>
Clinical professor track	<input type="checkbox"/>

College _____
School _____
Department _____

Name _____

Current Academic Rank _____

Recommended Rank _____

Highest Degree _____ Date Awarded _____

Institution _____ Field _____

Date of Last Promotion at Illinois _____

Date of UIUC Initial Appointment (in modified professor position) _____

Academic activities, percentage of time (average for past three years) *

A. Instructional activities (if applicable) _____%

B. Research activities (if applicable) _____%

C. Professional/Disciplinary and University Service activities (if applicable) _____%

**Note: These should be determined by the Unit Executive Officer.*

Votes of Faculty Committees

Department: For _____ Against _____ Abstain _____ Recusal _____

School: For _____ Against _____ Abstain _____ Recusal _____

College: For _____ Against _____ Abstain _____ Recusal _____

**Note: Recusal should be used when person has a conflict of interest or is voting on the case at another level.*

Approvals

(For members who have joint appointments, recommendations must be approved by all units.)

Department _____ (print name) _____ (signature)

School _____ (print name) _____ (signature)

College _____ (print name) _____ (signature)

Campus Approvals

Provost (or designee) _____

Outline of Promotion Dossier

I. PERSONAL HISTORY AND PROFESSIONAL EXPERIENCE

NOTE: In each section, list items in chronological order from past to present.

- A. Provide Educational Background
(Provide the name of institution; degree, field of study; date of degree.)

- B. List of Academic Positions since Final Degree
(For each position held, list inclusive dates, title, and location for each -- University of Illinois and elsewhere.)

- C. Other Professional Employment
(Previous and current.)

- D. Honors, Recognitions, and Outstanding Achievements

- E. Invited Lectures and Invited Conference Presentations Since Last Promotion

- F. Offices Held in Professional Societies

- G. Editorships/Guest Editorships of Journals or Other Learned Publications

- H. Grants Received
(List principal investigator first, any co-PI's, granting agency, dates of grant, and dollar amount.)

- I. Review Panels (e.g., for Governmental Agencies, Educational Institutions)

II. PUBLICATIONS AND CREATIVE WORKS

- # Denotes any publication derived from the candidate's thesis.
- * Denotes publication that has undergone stringent editorial review by peers.
- + Denotes publication that was invited and carries special prestige and recognition. (Additional symbols may be used to denote other noteworthy features. Please define.)

- A. Doctoral thesis title

- B. Books Authored or Co-Authored, including textbooks (in print or accepted)

- C. Books Edited or Co-Edited, including textbooks (in print or accepted)

- D. Chapters in Books, including textbooks (in print or accepted)

- E. Monographs (in print or accepted)

- F. Articles in Journals (in print or accepted)

- G. Creative Works (Exhibitions, Commissions, Competitions, Performances, Designs, Art or Architecture Executed)

- H. Patents

- I. Bulletins, Reports, or Conference Proceedings (in print or accepted)

- J. Abstracts (in print or accepted)

- K. Book Reviews (in print or accepted)

- L. Referred Conference Papers and Presentations

- M. Other

III. RESIDENT INSTRUCTION (TO THE EXTENT APPLICABLE)

A. Teaching and Mentoring Record

1. Descriptive Data

(Provide information for undergraduate and graduate courses, both on and off campus, in summary form, since last promotion. Provide list of courses and number of students enrolled. See instructions for format.)

2. Supervision of Graduate Student Research

(For each graduate student supervised, provide the student's name and level, dates work was supervised, current status, thesis title if completed and the student's placement. See example in instructions.)

3. Supervision of Undergraduate Students

(Please list all undergraduates that have been supervised in research, honors activities, service learning, or public engagement activities. See example in instructions.)

4. Other Contributions to Instructional Programs

B. Evaluation of Instruction

1. Student ICES Course Evaluation Results

2. Candidate's Teaching Activities Report and Self-Review

(Three pages or less.)

3. Departmental Evaluation of Teaching and Course Documentation
(Author of evaluation: _____)

IV. SERVICE (PUBLIC, PROFESSIONAL/DISCIPLINARY, AND UNIVERSITY)

A. Summary of Service

1. Public Engagement

2. Service to Disciplinary and Professional Societies or Associations

3. University/Campus Service

B. Evaluation of Service

(Author of evaluation: _____)

1. Public Engagement

2. Service to Disciplinary and Professional Societies or Associations

3. University/Campus Service

V. RESEARCH (TO THE EXTENT APPLICABLE)

A. Candidate's Statement of Research Goals and Accomplishments

(three pages or less.)

B. Departmental Evaluation of Research Accomplishments

(with emphasis on one or two publications or creative works)

(Author of evaluation: _____)

C. Departmental Evaluation of Future Potential

(Author of evaluation: _____)

VI. EXTERNAL EVALUATIONS

NOTE: Please start this section on a new page.

A. Sample Letter(s) to External Evaluators

B. Qualifications of the External Evaluators

C. External Letters

VII. SPECIAL COMMENTS BY THE EXECUTIVE OFFICER

NOTE: Please start this section on a new page.

Executive Officer Name (please type): _____

VIII. SPECIAL COMMENTS BY THE DEAN (ONLY WHEN NEEDED)

NOTE: Please start this section on a new page.

Dean Name (please type): _____