Provost Comm. 3 - Transmittal for Cases Forwarded for Second Level Review

In accordance with Provost Communication 3, please complete this transmittal for all academic appointments requiring campus-level review.

Organization Code: 1433000

College Name or Administrative Unit: Chancellor

College Code (2 character field): 

Units Requesting Review

*Unit requesting review: 
*College: 
*Date: [Today]

Proposed Appointee

*Proposed Appointee: 
*Current Title: 
*Current Employer:
Terms

Proposed Title: Test Workflow - Prov Comm3

*Proposed date of appointment: [Today]

*Proposed Salary

Process

*How was the candidate identified?
- Search
- Search Waiver
- Search Waiver approval needed

Contact

Who should be contacted for additional information?

*Name:

*Email:

*Phone:

Attachments

Please make sure the following items have been uploaded under the 'Activity' tab:
- Candidate's current curriculum vitae
- Statement from the unit executive officer summarizing the strengths of the case, addressing any weaknesses apparent in the supporting material, and explaining why the candidate was chosen.
- Copies of all letters of reference received concerning the candidate, if the individual is to be hired externally. If an internal appointment or an interim or acting appointment is proposed, letters of reference are not required.

If you have questions, please contact the Office the Provost at provost@illinois.edu or call 217-333-6677 M-F 8:30 a.m. - 5:00 p.m.