

UNIVERSITY OF ILLINOIS  
AT URBANA-CHAMPAIGN

Office of Provost and Vice Chancellor  
for Academic Affairs  
Swanlund Administration Building  
601 East John Street  
Champaign, IL 61820



October 25, 2007  
*Revised\**

**P&T ePortal/Faculty ePortfolio Ad-hoc Committee:**

Sally Jackson (co-Chair)  
Feniosky Peña-Mora (co-Chair)  
Dennis Baron  
Andrew Gewirth  
Nan Goggin  
Carol Livingstone  
Stig Lanesskog

Nancy O'Brien  
Gail Scherba  
Marc Snir\*  
Mark Spong  
Joseph Squier  
Tom Ward  
Richard Wheeler

Dear Colleagues:

Thank you for agreeing to serve in the P&T ePortal/Faculty ePortfolio Ad-hoc Committee. As part of our strategic plan, the Office of the Provost would like to explore the use of an electronic tool to aid in submission and review faculty promotion and tenure cases or a promotion and tenure electronic portal to collect all the information related to faculty promotion and tenure packages. Examples of the type of information to be included are as follows: faculty CVs, teaching, research and service statements, publications, portfolios, external evaluator letters, department letters, Dean's letters, Promotion and Tenure Committee votes, and any other appropriate documents related to promotion and tenure cases.

In order for us to move ahead, I ask the committee to provide us with a recommendation on the best way to proceed with this initiative in terms of the technology to be used, the deployment process to be followed, and the adoption strategy to be implemented. As the committee formulates its recommendations, it may be helpful that you look at the enclosed documents prepared last year by a small group from the Office of the Provost. We would fully anticipate that any addition of technology to aid in our promotion and tenure processes will require a phased approach, so it may help for you to keep this in mind as you proceed with your work.

Professors Sally Jackson and Peña-Mora have graciously agreed to be co-chairs of this committee. They will work with you in preparing your recommendations by April 15, 2008. As you conduct your work, I would appreciate periodic updates on your activities and emerging recommendations throughout the year.

Thank you for your time and input in this important initiative.

Sincerely,

Linda Katehi  
Provost and Vice Chancellor  
for Academic Affairs