June 2, 2014

Michael J. Andrejasich  Blake Bahler  Tim Barnes
Meredith Blumthal  Rhiannon Clifton  Teresa Finis
Ryan Gower  Christine Gozdziak  Nikki Hodge
Rodney Hoewing  Christine Klebek  Nicole Lamers
Mary Lowry  Keith Marshall  Charles Mayfield
Tatiana Nikolaeva  Julian Parrott  Kathleen Ryan
Pamela Santic  Keliie Gayle Schluter  Robert Steltman

RE: Study Abroad Administrators’ Committee (SAAC)

Dear SAAC Members:

The appointment of Bo White as Interim Director of Study Abroad provides an opportunity to reexamine the composition and objectives of the Study Abroad Administrators Committee (SAAC). This Committee has a vital role in the creation and implementation of policies and procedures relating to international student mobility, both outgoing and incoming, on our campus. On a broader scale, we are at a critical junction in the shaping of our campus internationalization strategy and SAAC has a unique opportunity to provide significant input and leadership.

Over the past few years, SAAC has addressed a variety of issues to improve the study abroad experience and contributed to the increase in total study abroad numbers. However, many of these accomplishments lack visibility at higher levels, as well as an awareness of the challenges confronting further expansion of the number of students with a meaningful international experience. Therefore, in addition to the core tasks, which can be found in the enclosed document, I charge SAAC as follows:

- Develop no later than November 15, 2014, the first in a series of Annual Reports that analyze our campus’ strengths, weaknesses, opportunities and challenges to international student mobility.
- Second, I charge this Committee with planning, organizing and executing a campus-wide workshop/conference to discuss this report, student mobility best practices and opportunities to strengthen stakeholder engagement across our campus. IPS/SAO will provide funding for this conference.
- Finally, I task SAAC to identify 3-5 policy/process issues that cut across our campus and to recommend solutions to these challenges that can be implemented by SAAC members and their respective units or, as needed, elevated to my office for consideration by the Global Engagement and Strategy Working Group.